



Mothership HQ Ltd

Job Title:	Creative Team Assistant
Position reports:	Creative Team Lead, Creative Team
Location:	London
Salary:	22k pro rata
Term:	Temporary 6 Month
Full/Part Time:	Part - Time
Start Date:	Asap
Closing Date:	June 23rd 2017

About the company:

Mothership HQ Ltd is the ultimate parent company of the Mothership Group which owns and operates bars, restaurants, music venues and nightclubs. Mothership Group produces innovative events in the buzzy and vibrant social scenes of London and Brighton, presently comprising four venues and organising over 1000 events a year. The company has a passionate Board, with a record of success in the hospitality and event sector. We are seeking a like-minded ambitious experienced Marketing assistant to join the team at MHQ.

Ideally, applicants will have previous marketing experience in the Hospitality/Arts/Music sector. You should have a keen interest in music, cultural events and an eye for spotting trends in this fast-paced industry. Experience in running social media channels and generating creative content is also paramount. Applicants should enjoy the buzz and challenges that comes with working in a lively, sociable, multi-site entertainment venue business.

Job Description, Key Responsibilities & Experience

An experienced and motivated Marketing, Promotions, PR assistant is being sought by Mothership group. The successful candidate will work across all Mothership group venues. We are looking for a hands-on person, who has the ability to motivate and engage, who can implement marketing strategy. Demonstrating creative promotional flair through online engagement across all social platforms and PR focused events boosting the reputation and return custom at Mothership venues.

As the Creative Team Assistant, you will assist on all aspects of marketing and promotion, supporting the Creative Team at Mothership HQ. Whilst managing the day to day admin tasks you will be expected to contribute to the creative programming of the venues through considered research and the brainstorming of ideas. Working closely with the Music and Cultural Programmers as well as Digital Marketing and PR Managers, you will be putting forward new thinking towards marketing our events and venues to new audiences maximizing ticket sales, walk up trade and bar revenues.

Candidates need to be creative, highly organised and sociable individuals with the ability to manage all relevant digital platforms, promotional tools, physical promotion.

For more information, please email your CV to Dan@mothershipgroup.com, Creative Team Lead